



APPEAL FOR PROBATION CHECKLIST

AS YOU PREPARE YOUR APPEAL, MAKE SURE YOU...

<input type="checkbox"/>	Thoroughly review appeal instructions found at studentsuccess.unc.edu .
<input type="checkbox"/>	Consult a professional in Undergraduate Retention or an Academic Advisor to discuss the appeal process and any questions you have.
<input type="checkbox"/>	Make note of Appeal deadlines, process timeline, registration information, and other pertinent dates.
<input type="checkbox"/>	Reflect on the situation that led to your current academic standing.
<input type="checkbox"/>	Write a Letter of Appeal explaining the circumstances that led you to your Suspension.
<input type="checkbox"/>	Develop a Plan of Action for restoring your academic eligibility.
<input type="checkbox"/>	Gather relevant Supporting Documents.
<input type="checkbox"/>	Make a copy of appeal materials for personal file to include: Appeal submission, Letter of Appeal, Plan of Action, and copies of any supporting documents.
<input type="checkbox"/>	Proofread Appeal materials.
<input type="checkbox"/>	Meet with Counselor in Scholarships and Student Aid to discuss Satisfactory Academic Progress and Financial Aid Eligibility (if applicable).

Appeal for Probation - Spring 2017 Timeline:

- Appeals open December 1, 2016.
- Appeals are due by 5:00PM on December 23, 2016. Appeals received by this deadline are guaranteed a decision by 5:00PM on Friday, January 6, 2017.
- University will be CLOSED December 24, 2016 - January 2, 2017.